

# Carbon Reduction Plan

**Carbon Reduction Plan (PPN 006 / PPN 06/21)**

**UNIQUE SUPPORT & CARE LTD**



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**Publication Date:** 30 April 2026

# Carbon Reduction Plan

## Commitment to achieving Net Zero

UNIQUE SUPPORT & CARE LTD is committed to achieving Net Zero greenhouse gas emissions by 2050, in line with the UK Government's legally binding Net Zero target and Procurement Policy Note PPN 006 (formerly PPN 06/21).

As an adult social care and supported living provider, the organisation recognises that carbon reduction in the care sector is primarily driven by workforce travel patterns, energy efficiency, and digital-first operations. Our approach is proportionate, realistic, and aligned with national guidance for small and medium-sized care providers.

## Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of structured carbon reduction measures. Baseline emissions are the reference point against which emissions reduction can be measured.

## Baseline year

### Financial Year 2025/2026

UNIQUE SUPPORT & CARE LTD was incorporated in 2024. The 2025/26 financial year represents the first full and stable year of operations and is therefore adopted as the baseline year, in accordance with UK Government guidance for organisations without historic emissions data.

The organisation operates from a single leased serviced office. Electricity and gas heating are centrally managed by the building operator and are not separately metered. The organisation owns no vehicles and consumes no direct fuels.

Emissions have been calculated using:

- UK Government greenhouse gas conversion factors
- Local Government Association benchmarks where direct metering is unavailable

This methodology is explicitly permitted for SMEs under PPN 006.

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## Baseline year emissions (FY 2025/26)

Emissions source	Total (tCO <sub>2</sub> e)
Scope 1 – Direct emissions	0.00
Scope 2 – Electricity (shared serviced office)	0.70
Scope 3 – Employee commuting	10.75
Scope 3 – Waste generated in operations	0.25
Total baseline emissions	11.70 tCO <sub>2</sub> e

## Scope 3 category treatment (correct for service providers):

- Upstream transportation & distribution: **Not applicable**
- Downstream transportation & distribution: **Not applicable**
- Business travel: **Zero (no business travel in reporting year)**

## Current emissions reporting

### Reporting year

### Financial Year 2025/2026

Emissions source	Total (tCO <sub>2</sub> e)
Scope 1	0.00
Scope 2	0.70
Scope 3 (included sources)	11.00
Total emissions	11.70 tCO <sub>2</sub> e

There was no business travel during the reporting year. Heating is provided through a centralised shared boiler system, not directly controlled by the organisation.

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## Emissions reduction targets

In order to progress towards achieving Net Zero, UNIQUE SUPPORT & CARE LTD has adopted the following target:

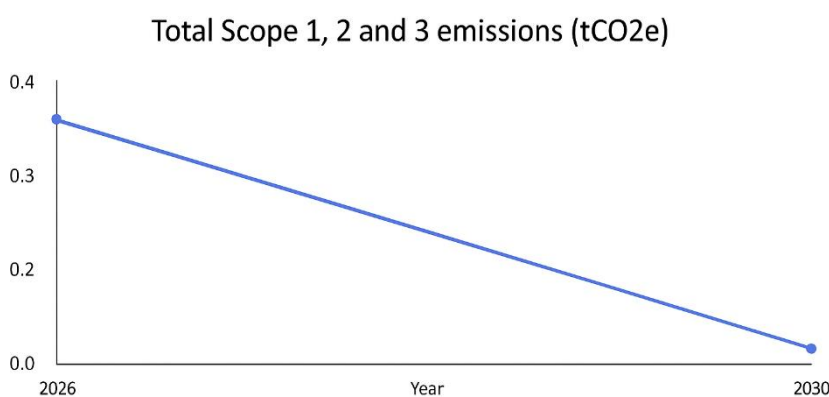
- **Reduce total Scope 1, 2 and 3 emissions by 45% by 2030**, from the FY 2025/26 baseline.

## Emissions reduction projection

Year	Total emissions (tCO <sub>2</sub> e)
2026 (baseline)	11.70
2030 (target)	6.44

**Total reduction: 5.26 tCO<sub>2</sub>e**

**Percentage reduction: 45%**



Emmissions	Total Scope 1, 2 and 3 emissions	Total emissions
Scope 1	0.30	6.44

Emissions are based on FY 2025/26 baseline figures using UK Government pfion.

## Notes to chart:

- Emissions are based on FY 2025/26 baseline figures using UK Government conversion factors.
- Scope 1 emissions remain zero due to absence of owned vehicles or fuels.
- Reductions are driven primarily by reduced on-site working, virtual meetings, and low-carbon commuting.
- Projections reflect proportionate, achievable reductions for a small adult social care provider.

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## Carbon reduction and energy efficiency initiatives

### Completed carbon reduction initiatives

The following measures have been implemented since the baseline year and will remain in effect when performing public sector contracts:

- Hybrid working: two days per week remote working
- Virtual meetings by default to reduce travel
- Majority of staff commuting via electric vehicles
- Additional commuting via electric scooters
- One staff member using public transport
- No company-owned vehicles
- Energy-efficient LED lighting throughout the office
- Significant reduction in printing through digital care and administrative records
- Recycling of general office waste

These measures directly address the organisation's most material emissions source: employee commuting.

### New and ongoing carbon reduction initiatives

The organisation is committed to the following ongoing and future actions:

- Further reduction of commuting-related emissions through flexible working
- Engagement with building management on energy efficiency improvements
- Continued transition to fully digital service delivery
- Incremental improvement in emissions monitoring and data quality
- Engagement with suppliers on environmental sustainability where appropriate

Offsetting will only be considered for residual emissions once all reasonable reduction measures have been implemented.

# Carbon Reduction Plan

## Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 006 (formerly PPN 06/21) and the associated technical guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with:

- The GHG Protocol Corporate Accounting and Reporting Standard
- UK Government greenhouse gas conversion factors

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where applicable), and the required subset of Scope 3 emissions has been reported in accordance with the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and approved by senior management.

## Signed on behalf of the supplier:

**Name:** Amos Ayodeji Fifo

**Role:** Director

**Organisation:** UNIQUE SUPPORT & CARE LTD

**Date:** 30 April 2026